



TAX YEAR \_\_\_\_\_

**PROFIT & LOSS FROM BUSINESS  
SCHEDULE C DATA SHEET**

This form is to assist you in gathering your business-related tax information.  
All income must be reported, including cash and bartering.

Tax Year Worked For \_\_\_\_\_

**General Business Information**

Business Owner: \_\_\_\_\_  
 Principal Business: \_\_\_\_\_  
 SSN or EIN #: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City : \_\_\_\_\_ ST \_\_\_\_\_ Zip: \_\_\_\_\_  
 Accounting method Cash \_\_\_\_\_ Accrual Other \_\_\_\_\_

Gross income: \_\_\_\_\_  
 Expenses: \_\_\_\_\_  
 Net Profit: \_\_\_\_\_  
 Inventory at beginning of the year: \_\_\_\_\_  
 Purchases less cost of items: \_\_\_\_\_  
 Cost of Labor: \_\_\_\_\_  
 Materials and Supplies: \_\_\_\_\_  
 Inventory at end of the year: \_\_\_\_\_

**General Expenses**

	Amount Receipts	Have (Initial)
Advertising		
Commission		
Contract Labor		
Depreciation		
Employee Benefit Program		
Insurance		
Mortgage Interest		
Other Interest		
Legal and professional		
Office Expenses		
Pension/Profit Sharing		

	Amount	Hold Receipt (Initial)
Rent/Lease Machinery/Equipment		
Rent/Lease Other		
Repairs		
Supplies		
Taxes		
Travel		
Meals and Entertainment		
Phone and Utilities		
Wages		
Employment Credits		
Other Expenses*		

Other Expenses\* \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

Based on tax law, you are required to claim all expenses for your self-employment income.  
 We prepare the returns from information you furnished us, without verification. Upon examination of the returns by taxing authorities, request may be made for underlying data. We therefore recommend that **you preserve all records** which you may be made for underlying data. We therefore recommend that **you preserve all records**, which you may be called upon to produce in connection with such an examination.  
**I certify that the information on this and any other form submitted is complete and correct.**

Print Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Spouse Name: \_\_\_\_\_ Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_